

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING**

**September 24, 2007
Richmond, Virginia**

Members Present

Ms. Betty Ann Davis
Mr. Anthony Clatterbuck
Ms. Susan Dewey
Mr. Richard Evans
Mr. Thomas Fleury
Mr. Eric Mays
Mr. Dennis Mitchell
Ms. Nancy O'Brien
Mr. Tip Strickland
Ms. Carol Saulnier
Ms. Rebecca Villalpando
Mr. Edwin Whitmore

Members Absent

Mr. Brian Mullins
Ms. Ellen Robertson

Call to Order	Ms. Betty Ann Davis, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.
Roll Call	The roll was called by Mr. Stephen Calhoun of the Department's Policy Office. Mr. Calhoun reported that a quorum was present.
Public Comment	No one present requested to comment at this meeting so the public comment session was closed.
Approval of Minutes	A motion was made to approve the minutes of the July 24, 2007 meeting of the Board. The motion was seconded and passed unanimously.
Housing Trust Fund	Mr. Bill Shelton, Director of the Department of Housing and Community, provided an overview of the work of the Virginia Housing Coalition and the proposal for a Housing Trust Fund.
Report of the Codes and Standards Committee	Mr. Tom Fleury, Chairman of the Code and Standard Committee, reported on the morning meeting of the Committee. The committee took action to recommend approval, disapproval or deferral of consideration until the November 5, 2007 committee meeting on proposed regulatory changes. A motion was made to accept the committee recommendations. Mr. Strickland and Mr.

Mitchell asked for an amendment to the motion to defer, rather than approve the proposal regarding design standards in hurricane-prone areas. The amendment failed in a vote of 5 (Evans, Fleury, Clatterbuck, Davis, Mays) to 4 (Strickland, Whitmore, Mitchell and Villalpando) with two members abstaining (O'Brien and Dewey). The original motion to accept Committee actions was approved.

Report of the Community
Development Committee

Mr. Ed Whitmore, Chairman of the Community Development Committee, reported on the afternoon meeting of the Committee. Mr. Whitmore reported on regulatory changes needed in order for the Virginia Enterprise Zone Grant Program Regulation to comply with state statute. A motion was made for the Board to adopt the recommended regulatory changes. The motion was seconded and unanimously passed.

Report of the Housing
Committee

Ms. Nancy O'Brien, Chairman of the Housing Committee, reported on the afternoon meeting of the Committee. Mr. O'Brien reported that Ms. Shea Hollifield, Deputy Director of the Division of Housing, presented information on the Livable Home Tax Credit and the Commonwealth of Virginia's Consolidated Plan Annual Performance and Evaluation Report (CAPER).

Virginia Housing
Partnership Fund

Mr. Shelton provided an overview of the Virginia Housing Partnership Fund (the "Fund") and the reporting requirements for the Fund. Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority and Mr. Art Bowen, managing Director of Finance and Administration, presented and reviewed the financial statements for the Fund. Mr. Bowen also presented financial statements for the Commonwealth Priority Housing Fund. A motion was made for the Board to accept the financial report on the Fund. The motion was seconded and passed. Ms Dewey abstained from voting.

VHDA Report

Ms. Dewey reported on the Housing Trust Fund and VHDA's use of tax exempt bonds (private activity bonds).

Virginia Fire Services
Board Report

Mr. Mitchell reported on the August meeting of the Board and on the upcoming October meeting to be held in Roanoke, Virginia. Mr. Mitchell reported that there also will be a work session on strategic planning.

Report of the Director

Mr. Shelton, reported on the work of the Virginia Housing Commission. Mr. Bill Ernst of the Department's Policy Office reviewed the recent meeting of the Commission's work groups.

There was a discussion of carbon monoxide detectors. Mr. Shelton reported on state revenue shortfalls and possible budget reductions, and the state energy plan. Mr. Basil Gooden, Principal Deputy Director, reported on the upcoming Governor's Housing Conference.

Unfinished Business	Ms. Davis introduced new Board member, Mr. Anthony Clatterbuck. Mr. Clatterbuck spoke briefly about his background and interest in serving on the Board.
New Business	None
Board Matters	None
Future Meetings	The next meeting of the full Board will be Monday, December 10, 2007 in the Board Room of the Department of Housing and Community Development Building (Jackson Center) in Richmond, Virginia. There will be a meeting of the Codes and Standards Committee on Monday, November 5, 2007.
Adjournment	Upon completion of all items on the agenda, the meeting was adjourned.